

BRIXWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting (AGM)
Held on Wednesday, 12 May 2010 in the Olive Branch,
Library/Brixworth Community Centre, Brixworth

Present: Cllrs.I Barratt (Chair), C Bament, R Chattaway, S Gilkes, Mrs A Gunnett ,
M Lacey, R Low, R Monk, Mrs E Nunn, S Pointer, M Ward, S Whiffen, F Wiig and
Mrs E Wiig.

In Attendance: Mrs J Macken – Parish Clerk
Mr D Hymas – Member of the Public

10/996 Apologies for Absence – None

10/997 Election of Chairman

Cllr I Barratt was proposed by Cllr Monk and seconded by Cllr Whiffen
Cllr I Barratt was duly elected as Chairman, unopposed.

10/998 Chairman's Declaration of Acceptance of Office

Cllr I Barratt signed the Declaration of Office for Chairman

10/999 Election of Vice Chairman

Cllr R Monk was proposed by Cllr E Wiig and seconded by Cllr Bament
Cllr R Monk was duly elected as Vice Chairman, unopposed.

10/1000 Parish Council Committees

It was resolved to keep the existing four committees. Committee membership will be
a maximum of thirteen.

The Standing Committees are :-

Finance and Administration, Highways & Environment, Recreation & Amenity and
Planning.

10/1001 Election of Chairman, Vice Chairman and committee members

The Chairman thanked the current Chairmen and Vice Chairmen of the committees,
for all their work and support over the past year.

Highways and Environment

Chairman

Cllr C Bament was proposed by Cllr E Wiig and seconded by Cllr Chattaway
Cllr Bament was duly elected Chair of Highways & Environment committee

Vice Chairman

Cllr E Wiig was proposed by Cllr F Wiig and seconded by Cllr Pointer
Cllr E Wiig was duly elected Vice Chair of Highways & Environment committee.

13 Committee Members: Cllrs.I Barratt, C Bament (Chair), R Chattaway, S Gilkes, Mrs A Gunnett , M Lacey, R Low, Mrs E Nunn, S Pointer, M Ward, S Whiffen, F Wiig and Mrs E Wiig (Vice Chair).

Finance and Administration

Chairman

Cllr R Monk was proposed by Cllr E Wiig and seconded by Cllr Gunnett
Cllr R Monk was duly elected as the Chair of the Finance and administration committee

There is no Vice Chair.

The Chairman carries out the Internal Checks of the Accounts.

13 Committee Members: Cllrs.I Barratt C Bament, R Chattaway, S Gilkes, Mrs A Gunnett , M Lacey, R Low, R Monk (Chair) , Mrs E Nunn, S Pointer, S Whiffen, F Wiig and Mrs E Wiig.

In attendance Mrs J Macken (Responsible Financial Officer).

Planning

Chairman

Cllr Chattaway was proposed by Cllr F Wiig and seconded by Cllr Bament
Cllr Chattaway was duly elected as the Chair of the Planning Committee.

Vice Chairman

Cllr R Low was proposed by Cllr E Wiig and seconded by Cllr Chattaway

12 Committee Members: Cllrs.I Barratt, C Bament, R Chattaway (Chair), S Gilkes, Mrs A Gunnett , M Lacey, R Low (Vice Chair) , R Monk, Mrs E Nunn, S Pointer, M Ward and S Whiffen

Recreation & Amenities Development

Chairman

Cllr Whiffen was proposed by Cllr E Wiig and seconded by Cllr Gilkes
Cllr Whiffen was duly elected as the Chair of the Recreation & Amenity committee

Vice Chairman

Cllr Nunn was proposed by Cllr F Wiig and seconded by Cllr E Wiig
Cllr Nunn was duly elected as the Vice Chair of the Recreation & Amenity committee

10 Committee Members: Cllrs.I Barratt, S Gilkes, Mrs A Gunnett , R Low, Mrs E Nunn (Vice Chair), S Pointer, M Ward, S Whiffen (Chair), F Wiig and Mrs E Wiig

10/1002 Election of Representatives

The following representatives were duly appointed: -

Brixworth Centre Representative – To be appointed

Village Hall Representative – Cllr E Wiig

Community Centre Representative – Cllr Pointer (Cllr E Wiig District Cllr Rep)

Thomas Roe Charity Representatives – Cllr Monk and Cllr Pointer

Police and Police Safety Representative – Cllr Bament

NCALC Representative – Cllr Whiffen and Cllr Lacey

Parish Path Warden – Mr S Macken

Pocket Park Representative –Highways & Environment Committee

Tree Warden – To be appointed

Saxon Spires Patient Panel Group – Cllr Bament and Cllr Lacey

Highways Representative – Highways & Environment Committee

10/1003 Review of Adopted Policies and Procedures

It was suggested that the Council might wish to consider amending standing orders, so that the Chairman etc serves for a fixed period. The Standing Orders and Financial Regulations, together with the Disciplinary and Grievance Procedures are to be reviewed by the Finance Committee.

10/1004 Annual Review of Register of Interest Forms

Members were asked whether they would like to review their Register of Interest forms.

10/1005 NCC You Choose Campaign

The Council noted this campaign and asked the Clerk to write to NCC to be kept informed of any progress.

Items for Report Only

10/1006 Recycling Centre

The Chairman reported that he had spoken to County Cllr Millar and will be writing in due course. Apparently some of the stakeholders stated in the document, have written demanding that their names are removed, as they claim that they were never consulted or attended any meetings. The Action Group is hoping to set up a meeting with the County Council.

10/1007 Annual Parish Meeting

The Chairman thanked members for attending the Annual Parish Council meeting last week.

10/1008 Post Office

Concerns have been raised with regards to the queue in the Post office, to be discussed further at the June Council meeting.

10/1009 Police Cycling Clothing/Donation for Young People

The Local Police have asked whether or not the Parish Council would sponsor cycling clothing for the Local Police. To be discussed at the next Council meeting. In addition whether the Parish Council would donate any money towards a Youth Project.

10/1010 Moulton Parish Council

Cllr Chattaway reported that the Council might be receiving an invitation from Moulton Parish Council to attend a public meeting to discuss the new development of Moulton College, Emergent Core Strategy and SHLAA.

10/1011 Brixworth Community Centre

The Clerk stated that a meeting is to be arranged to discuss the operation of the Brixworth Community Centre charity. The bank mandate to be completed at the next Full Council meeting.

There being no further business to discuss the meeting closed at 8.45pm.